

**NATIONAL CAPITAL AREA CHAPTER--APA  
Executive Committee Meeting  
Wednesday, January 17, 2007  
6:30 pm**

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**Casey Trees Endowment Fund  
1425 K Street, NW Suite 1050  
Washington, DC 20005**

**QUICK NOTES—**

- Lee has officially resigned from the Board. Art will appoint a new VP of Legislative Affairs at the next Board meeting. Lee's commitment and dedication to NCAC will be missed!
- Committee Chairs are expected to come to the next meeting with proposed budget requests and dates.
- The Chapter newsletter will now be distributed quarterly and not every other month. Send N'kosi your submissions for the next newsletter ASAP! Not getting the weekly listserv info? Contact Jessica Ryan to update her files.
- Need AICP training? Michael Waiczis, AICP is coming to NCAC on **March 9<sup>th</sup> and 10<sup>th</sup>**. Stay tuned for more details on location and time
- Send your comments to APA regarding the AICP Certification Maintenance program. Check website for February 2007 deadline on first draft.
- **Next Board meeting is scheduled for, Wednesday, February 21, 2007 at 6:30 pm... location Casey Trees!**

**BOARD MEMBERS PRESENT:**

Art Chambers, Daniel Goodman, Heather Whitlow, Judy Daniel, Karina Ricks, Malaika Abernathy,

**CALL TO ORDER:**

Art called the meeting to order at 6:45 pm.

**APPROVAL OF THE MINUTES:**

The October 18 meeting notes were approved with changes. Heather will forward corrections to Malaika.

**BUDGET:**

Carol distributed the Chapter's Budget report, which showed a balance of \$37,429.90. The Check Book registry reflected a balance of \$33,903.52, a difference possibly attributed to the Chapter's rebate check that had not yet been received.

The Budget report reflected all activities and events proposed for calendar years 2007-08, along with corresponding budget amounts. Carol requested that the Board review each proposed expense to fully discuss at the next Board meeting.

Julia also suggested that the Board address ways in which additional money could be generated for the Chapter.

### **COMMUNICATIONS UPDATE:**

The Board discussed the following issues to be addressed immediately:

- Website: Board member's requested an update at the next meeting on N'kosi's progress in identifying a new web designer for the Chapter's Website.
- Newsletter: A number of Chapter members are not receiving the monthly notices from the listserve. Board members agreed that a comprehensive update to the listserve is necessary. Jessica Ryan is currently responsible for the existing website and listserve. Please notify Jessica at [jessicalynnryan@gmail.com](mailto:jessicalynnryan@gmail.com) if you are not receiving the weekly notices.

**\*\*\* Carol motioned: The Chapter's newsletters should be distributed quarterly. Julia seconded the motion.**

- **Discussion:** Carol suggested revising the newsletter distribution schedule from every other month to quarterly (four times a year). This will provide for an easier opportunity to gather information and to receive submissions from Chapter members.
  - **Vote:** unanimous
- Calendar of Chapter Activities and Events: Heather volunteered to keep a comprehensive list of the Chapter's future activities and events. S

### **PRESIDENTS REPORT:**

Art said that he would appoint a replacement for, Lee Schoenker, Past Vice President for Legislative Affairs. Board members acknowledged Lee's previous work in building relationships with regional APA Chapters and agencies on regional planning legislation. Art will announce Lee's replacement at the next meeting. Judy suggested that the new VP of Legislative Affairs should continue Lee's legacy.

### **PROFESSIONAL DEVELOPMENT REPORT:**

- PDO Training: Julia said that she is scheduling the Chapter's annual AICP training with Michael Waiczis, AICP. The training is scheduled for March 9<sup>th</sup> and 10<sup>th</sup>. Julia requested the Board subsidize the course fee for chapter members.
- Certification Maintenance: Art said that the APA Commission is considering requiring certification maintenance through continuing education. The issue of requiring continuing education has been debated throughout the organization for many years. It would require at least forty-eight (48) credits of eligible professional development activities in a two-year period.

Art stated that many APA members are not supporting this mandate for the following reasons:

- **\$\$\$**— Local governments typically will not subsidize the full cost of taking these courses.
- **Schedule**—Difficult to include 48 credit hours into current workload.

- *Could potentially raise diversity issues*— Harold F. concurred and stated that based on previous discussions, he felt as if this mandate could pose other hardships for minority AICP members. Judy disagreed and said that this mandate would be similar to what other professional organizations (i.e. Architects, Engineers), enforce for their members.

Generally most of the members supported the mandate. Heather suggested that the Board think about other ways in which networking opportunities could be **Julia suggested that the Chapter draft a letter to the Commission in support of the mandate but recommend other alternatives in which members could participate in eligible professional development activities.** Julia stated that the mandate could be expanded to include other opportunities for AICP members to stay abreast of current planning trends. Julia also said that this stringent mandate contributes to making it difficult to recruit APA members to get accredited.

**APA members are encouraged to comment on this proposed program. Check [www.planning.org](http://www.planning.org) for updates on the comment period for certification maintenance.**

Judy suggested the board interview Governor Martin O'Malley and DC Mayor Adrian Fenty regarding their perspectives on planning issues in the region.

#### **OTHER ISSUES:**

##### **DC Comprehensive Plan**

A Public Hearing held on October 24, 2006 was scheduled to receive testimony regarding the DC Comp Plan. No board members were available to attend or transmit additional comments to this hearing. Paul Farmer from APA transmitted written comments regarding the Comp Plan on behalf of APA.

Julia and Karina volunteered to send letters to MD and DC newly elected officials.

#### **UPDATE ON CHAPTER COMMITTEES:**

Art suggested that the committees be prepared to provide an update to the Board at the next meeting.

The meeting was adjourned at 8:30 pm.

